

HOLLY TRACE AT BAYSIDE LAKES HOA
C/O: FAIRWAY MANAGEMENT
2051 Bramblewood Cir
Palm Bay, FL 32909
(321) 984-2201
Fairwaymgmt.com

Board of Directors Meeting Minutes

May 21, 2024

6:00pm

Via Zoom

The meeting was called to order at 6:00p.m. by Susan Heinzen.

A quorum was established with 4 of 4 Directors present.

Notice of the Meeting was posted according to requirements.

Minutes- Joy Simon from Fairway read the special meeting minutes. Susan Heinzen motioned to approve the special meeting minutes, Theresa Martini 2nd, all approved.

Reports of Officers and Committees:

- a. **Financials-**Joy Simon reported as of April 2024 the Operating Account had a balance of \$129,954.07 and the Reserves Account had a balance of \$195,373.43 for a total of \$325,329.50. Current past due amount is \$9356.25.

Old Business:

New Business:

- a. **Road Sealing-** The tentative schedule date is June 10-13. Susan Heinzen went over the process for parking while the roads are being sealed.
- b. **Sidewalk repairs-** A quote from St Michaels Construction was received for \$1995.50 for 5 cracked sidewalks and 10 raised sidewalks. Susan Heinzen motioned to approve the quote, Brent Higgs 2nd, all approved
- c. **Electrical at the pool-** a quote is being received from certified plumbing for electrical repairs needed at the clubhouse.
- d. **Lawncare-** The board is looking into new companies since the current lawncare company is not performing up to standard.
- e. **Gate Repairs-** the arms on the gate needed to be repaired and was completed by Gate Technologies.
- f. **Speed numbs-** some of the speed bumps were ground down

Violations- 248B- the board would like this home sent to fining for the multiple outstanding violations if not completed within 2 weeks. 360A- braces on the trees, 367A-weeds in the landscaping and watering the grass.

Open Discussion:

- a. **Resident voiced concerns and asked questions in reference to the road sealing parking issues-** residents volunteered to help shuttle people with golf carts
- b. **Theresa Martini brought up an idea for a volunteer program within Holly Trace for kids to earn credits towards the bright futures programs.** She also brought up ideas for different community events. Residents would like to put a social committee together.

Next meeting: August 20, 2024 at 6:00pm- via zoom

With no further business, Meeting was adjourned at 7:00pm.

Minutes prepared by Joy Simon, Fairway Management