

**BAYTREE CORPORATE PARK OWNERS' ASSOCIATION
BOARD MEETING**

DATE: November 7, 2022
TIME: 4:30 PM
PLACE: Using Zoom App

IN ATTENDANCE ON ZOOM:

Charles Schillinger-President, Dr. Emilio Roig Dr, (Jeffrey Locke-Absent)
Rick Whitman-Property Manager

CALL TO ORDER

Rick Whitman called the meeting to order at 4:34 PM.

CERTIFICATION OF QUORUM

A quorum was established with 2 out of Board members present.

PROOF OF NOTICE

Rick Whitman stated that notice of the meeting was provided in accordance with the Association Bylaws.

MINUTES

The last board meeting due to coronavirus was July 25, 2022, and minutes approved.

FINANCIALS

- a. **June Financials**-Rick Whitman reported that the Operating Account had a balance of \$5,029.43 and the Reserves balance was \$7,667.488 as of September 30, 2022.

OLD BUSINESS: None

NEW BUSINESS-

- a. **2023 Budget**-Charles Schillinger motioned to approve the 2023 Budget setting the Annual Assessment at \$885, 2nd by Dr. Roig and so approved.
- b. **Board Candidates**-Both Charles Schillinger and Dr. Roig stated that they would be candidates for the Board of Directors in 2023. Rick will check with Dr. Locke.

Next Meeting—Annual Meeting, Monday, January 23, 2023, using the Zoom App.

ADJOURNMENT

With no further business to come before the Board a. meeting was adjourned, at 4:45 PM.

Minutes respectfully Submitted by Rick Whitman, Fair/Way Management of Brevard, Inc.