

**BAYTREE CORPORATE PARK OWNERS' ASSOCIATION  
BOARD MEETING**

DATE: April 29, 2024  
TIME: 4:30 PM  
PLACE: Using Zoom App

**IN ATTENDANCE ON ZOOM:**

Charles Schillinger-President, Dr. Emilio Roig Dr. Jeffrey Locke  
Rick Whitman-Property Manager

**CALL TO ORDER**

Rick Whitman called the meeting to order at 4:31 PM.

**CERTIFICATION OF QUORUM**

A quorum was established with 3 of 3 Board members present.

**PROOF OF NOTICE**

Rick Whitman stated that notice of the meeting was provided in accordance with the Association Bylaws.

**MINUTES**

The last board meeting of October 23, 2023, minutes approved.

**FINANCIALS**

- a. **March Financials**-Rick Whitman reported that the Operating Account had a balance of \$11,057.53 and the Reserves balance was \$7,754.06 for a total of \$18,811.59 as of March 31, 2024. Rick also reported that all owners have paid the first half of the Annual Assessment and most have paid for the full year.

**OLD BUSINESS: None**

**NEW BUSINESS-**

- a. **Debris**-Rick Whitman was asked to have the debris at the east end of the pond cleaned up.
- b. **Spring Beautification Notice**-Rick Whitman mail out a Spring 2024 Beautification Notice by 5-3-2024.

**Next Meeting**–Board Meeting, Tuesday, July 30,2024 using the Zoom App.

**ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned, at 4:36 PM.

Minutes respectfully Submitted by Rick Whitman, Fair/Way Management of Brevard, Inc.